**DSCS Education Committee Meeting Minutes**

December 12, 2016 – 7:00 pm

Opening Prayer (Christmas Creed) read by all at 7:10

Mission Statement read by all at 7:11

Members present: Brian Weyker, Madonne Rauch, Lynn Sauer, Vicki Malueg, Elene Paulus, Dave Robinson, Jodi Keller, Mindy Tesker, Eric Schmitz Don Walter and Jen Eischen.

Approval of November Minutes motion by Elene Paulus and 2nd by Eric Schmitz

Old Business:

Review Safeguarding Policy following Archdiocese guidelines. This will be updated in the handbook for next school year.

New Business:

Review the School Budget. Terri will be at the meeting in January to discuss the budget for next year.

Committee Reports/Address New Business:

Technology – LTC is updating their computers. They are selling computers that are 3x better than our computers, they gave us 20 computers for $60 each. This will replace the entire lab. The Parish App is up and running.

Building & Grounds – meeting is January 2nd. Lighting is being looked at (LED lights on the building aiming towards the parking lot). Jon Schommer was out to look at landscaping and will come up with a plan to make the front of school look nice. Sales guy from Orion will come in to give an estimate on new lighting for the whole facility. Will do an audit to show all the savings.

Home & School – Fish Fry sign up will be sent out through Sign Up Genius sometime around the New Year.

Recruitment & Retention – Discussed the app and new ideas to add to it. Hoops Mania, FB, apparel link. Belgium parade was on Saturday. Float was very nice and built to be interchangeable for 3-4 different parades. Hoops Mania is coming up. Tickets are being ordered – will promote to H&S meeting. Marketing fundraiser. Welcome bags – talk to realators and get a list of new houses to hang bags on their doors. Planned giving information was sent out to all Parish Members with their contribution statement. Beer and Wine on April 29th.

Staff Appreciation – Christmas gifts are being put together.

**Education Committee December 12th , 2016 Principal Report**

**Accreditation Update**

* Our leadership team will be meeting with John Soper on January 12th from 8:30-12:30 possibly longer to hear feedback and learn more about our accreditation status.

**Professional Development:**

* Work continues in our grade level groups collecting items and planning our approach to teaching the 6-traits of writing using mentor texts. More work will be done at our January 18th staff meeting.
* Our 1st-6th grade teachers who teach science will be attending science meetings hosted by the Archdioceses to look at the new Next Generation Science Standards. These meetings start in January and are divided into grade levels.

**Academics**

* Iowa basic materials have been ordered and received. We will be administering the complete tests in all grades 5k-5th including the cognitive portion. Testing will not begin until April 24th.
* Science and Religion reviews are underway with the staff.

**Budget**

* Education Committee Reviewed Home & School Financial information will be reviewed in January.
* We will review the School Budget numbers in December at our Education Committee meeting. Financials are attached.

**Building & Grounds**

* Subcommittee continues to work on finishing up some small projects.
* Brian Weyker met with a construction / restoration expert to look at the leaking exterior wall on Michelle's classroom and the K3 room.

**Personnel**

* Dawn Goodno - Reading Specialist has taken over Ursula’s position. A regular schedule will start after the New Year.
* Judi Winker has been hired to work in Extended Day for roughly 9 hours per week. She started training last week.

**School Safety**

* We completed our December fire drill on a relatively warm day and had excellent exit times.

**Long Range Plan**

* I have not moved forward with the  proposed expansion of 7th grade in 2017-18. Looking for committee/parent/Parish Council feedback before we move forward.

**Enrollment for 2016-17**

* We currently have a count of 90 students enrolled for this school year.

**Other:**

* Christmas Program on December 15th 6:30 start for grades 3k-2nd 7:15 start for grades 3rd-6th.
* Advent Service Project- We are doing a  jean collection and men’s t-shirts/shirts for the Port Washington food pantry at their request.
* Our students will be singing at Forest Haven and at Belgium Gardens during the week of December 19th-22nd.

School kids raised enough money for 8 gift-a-bags for families.

Closing Prayer read by all at 8:27.

Next Meeting date: 1/09/17 @ 7:00pm

# *Enjoy the Advent Season and have a Merry Christmas!*